

FREEPORT AREA SCHOOL DISTRICT



Administration Office
Post Office Box C
Freeport, Pennsylvania 16229
(724) 295-5141
www.freeport.k12.pa.us

September 13, 2017

Re: Requirements for Program Volunteers

Program volunteers (volunteers who have care, supervision, guidance and control of children or routine interaction with children), including volunteer tutors, volunteer coaches, trainers or equipment managers, and volunteer choreographers, musicians and other individuals who provide assistance to students in the marching band or school musical, must comply with the following prior to commencing volunteer service:

1. Provide a **Pennsylvania State Police Criminal Record Check** (Act 34);
2. Provide a **Pennsylvania Child Abuse History (ChildLine) Clearance** (Act 151); and
3. Provide a **Federal Bureau of Investigation Criminal Background Check** (or, if the volunteer is a 10+ year resident of Pennsylvania *and is not volunteering for an overnight activity*, submit a Program Volunteer Affidavit (attached) (Act 114).¹

In addition, all Athletics program volunteers, as well as those non-Athletics program volunteers who have direct contact with children for ten (10) or more hours per week, must provide a report of tuberculosis (TB) examination performed within the prior three (3) months, in accordance with regulations of the Pennsylvania Department of Health.

Once the required clearances are on file with the School District, the program volunteer will be required, on an annual basis, to affirm in writing that he or she has not perpetrated or been convicted of any offense that would preclude his or her employment by the School District under Act 34, Act 114 or Act 151.

Criminal history reports and child abuse clearances of program volunteers must be renewed every five (5) years.

Information about how to apply for the required clearances is available on the District's website.

¹ If a program volunteer was not a resident of the Commonwealth of Pennsylvania during the entirety of the previous ten-year period but has obtained a federal criminal history report at any time since residing in the Commonwealth of Pennsylvania, that Act 114 federal criminal history report can be accepted (if it is not more than five years old), if the volunteer also submits a Program Volunteer Affidavit affirming that he/she has not perpetrated or been convicted of any offense that would preclude their employment by the School District under applicable law.

Freeport Area School District

Program Volunteer Affidavit

(This form may be completed in lieu of the requirement that a program volunteer submit an FBI/Act 114 clearance, if the volunteer has resided in Pennsylvania for 10 or more years or, if less than ten-year residency, previously obtained a federal criminal history report since residing in Pennsylvania)

Name: _____ Phone Number: _____

Address: _____

This Program Volunteer Affidavit is for persons seeking to serve as program volunteers (as defined in District Policy No. 916) within the Freeport Area School District and who have been residents of the Commonwealth of Pennsylvania during the entirety of the previous 10-year period or, if less than ten-year residency, previously obtained a federal criminal history report since residing in Pennsylvania which is submitted herewith. In lieu of the provision of a federal criminal history report otherwise required by Policy No. 916, applicants may provide the District with the Required Documentation stated below and execute the Affidavit (before a notary public) prior to serving as a program volunteer.

REQUIRED DOCUMENTATION:

1. A report of criminal history record information from the Pennsylvania State Police or a statement from the Pennsylvania State Police that the State Police central repository contains no such information relating to you; and
2. A certification from the Department of Human Services of the Commonwealth as to whether you are named in the Statewide database as the alleged perpetrator in a pending child abuse investigation or as the perpetrator of a founded report or an indicated report.

AFFIDAVIT:

Before me, the undersigned Notary Public, personally appeared _____, who, known to me (or satisfactorily proven) and being duly sworn according to law, deposes, affirms and states the following:

1. I have been a resident of this Commonwealth during the entirety of the previous ten-year period; or
 I established residency within the Commonwealth on _____ and subsequently obtained a federal criminal history report that is submitted herewith.
2. I am not disqualified from service pursuant to 23 Pa.C.S. § 6344(c) or 24 P.S. § 111 (see offenses listed on reverse hereof) and have not been convicted of an offense similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

AND FURTHER AFFIANT SAYETH NOT.

Sworn to and subscribed before me this _____ day
of _____, 20_____.

Notary Public

My Commission expires:

Grounds for denying volunteer participation in program, activity or service.

1. An offense under one or more of the following provisions of Title 18 of the Pennsylvania Consolidated Statutes:
 - a. Chapter 25 (relating to criminal homicide).
 - b. Section 2702 (relating to aggravated assault).
 - c. Section 2709 (relating to stalking).
 - d. Section 2901 (relating to kidnapping).
 - e. Section 2902 (relating to unlawful restraint).
 - f. Section 2910 (relating to luring a child into a motor vehicle or structure).
 - g. Section 3121 (relating to rape).
 - h. Section 3122.1 (relating to statutory sexual assault).
 - i. Section 3123 (relating to involuntary deviate sexual intercourse).
 - j. Section 3124.1 (relating to sexual assault).
 - k. Section 3124.2 (relating to institutional sexual assault).
 - l. Section 3125 (relating to aggravated indecent assault).
 - m. Section 3126 (relating to indecent assault).
 - n. Section 3127 (relating to indecent exposure).
 - o. Section 3129 (relating to sexual intercourse with animal).
 - p. Section 4302 (relating to incest).
 - q. Section 4303 (relating to concealing death of child).
 - r. Section 4304 (relating to endangering welfare of children).
 - s. Section 4305 (relating to dealing in infant children).
 - t. A felony offense under Section 5902(b) (relating to prostitution and related offenses).
 - u. Section 5903(c) or (d) (relating to obscene and other sexual materials).
 - v. Section 6301 (relating to corruption of minors).
 - w. Section 6312 (relating to sexual abuse of children).
 - x. Section 6318 (relating to unlawful contact with minor).
 - y. Section 6319 (relating to solicitation of minors to traffic drugs).
 - z. Section 6320 (relating to sexual exploitation of children).
2. An offense designated as a felony under the act known as The Controlled Substance, Drug, Device and Cosmetic Act (the Act of April 14, 1972 (P.L. 233 No. 64)).
3. An offense similar in nature to those crimes listed in paragraphs 1 and 2 under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation or under a former law of the Commonwealth of Pennsylvania.