

## MINUTES OF THE REGULAR MEETING HELD ON JUNE 9, 2016

The regular meeting of the Freeport Area School District Board of School Directors was called to order by Mr. Daniel P. Lucovich, President, at 7:40 p.m.

Roll call:

Ms. Bollinger	Present
Mr. Borrelli	Absent
Ms. Davies	Present
Mr. Gaiser	Absent
Mr. Huth	Present
Mr. Lucovich	Present
Dr. Marty	Absent
Dr. Prazenica	Present
Ms. Toy-Gaydos	Present

Also present was District solicitor Mr. Fred Wolfe.

The Board recited the Pledge of Allegiance to the Flag.

### Reports

1. It was moved by Ms. Davies, and seconded by Ms. Bollinger, to approve the minutes of the Special Meeting held on May 5, 2016 and the minutes of the Regular Meeting held on May 12, 2016. Motion carried unanimously.
2. Ms. Dobransky reported that the Board met as follows since her last Secretary's report to the Board at the Regular Meeting held on May 12, 2016: The Board participated in a Finance Workshop on May 25, 2016. The Board met in Executive Session on June 2, 2016, to discuss personnel and contracts and negotiations. The Athletics Committee met on June 2, 2016. The Board held its Committee Meeting on June 2, 2016. The Board met in Executive Session on June 9, 2016, to discuss personnel, confidential student matters, and contracts and negotiations.
3. Mr. Magness and Mr. Robb referred the members to the Administration report attached to the agenda. Mr. Magness noted that the High School's graduation program would be held the following day. He reported that the High School and Middle School had held "step up" days for 5th and 8th Graders for the first time this school year and that the schools intend to continue that practice in future years.
4. Dr. Prazenica indicated that he had nothing to report in connection with the Armstrong Indiana Intermediate Unit.

5. Mr. Lucovich reported that Lenape's board would meet the following week.
6. Ms. Bollinger reported that state budget talks are ongoing and that the public sector bill reforming state pensions that was declined in December had been reintroduced for consideration.
7. Kevin Benzenhoefer of Rucon Inc. provided the members with an update on the status of the Freeport Area Middle School Project and the Freeport Area School District Athletics Complex Project.

### Personnel

It was moved by Mr. Huth, and seconded by Ms. Davies,

- a. To employ Sara E. Lang as a full time K-12 College and Career/Elementary Counselor for the District, at an annual salary of \$41,000, effective August 24, 2016, and subject to satisfactory completion of all pre-employment requirements.
- b. To accept the resignation of Deena R. Mitchell, part-time Custodian, effective May 25, 2016.
- c. To accept the retirement resignation of Linda J. Coward, full time Custodian, effective August 18, 2016.
- d. To approve the request of Sara E. Jeffers, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on August 24, 2016.
- e. To approve the request of Billie Jean Bohatch, part-time Cafeteria Worker, for uncompensated Family Medical Leave Act (FMLA) leave beginning on April 29, 2016.
- f. To employ the personnel listed on the attachment as Department Chairs during the 2016 2017 school year according to contracted terms of compensation.
- g. To approve a daily rate of compensation for substitute teachers of \$90, and a daily rate compensation differential of an additional \$10 for substitute teachers assigned to early-bird classes, effective July 1, 2016.
- h. To approve the following schedule of compensation rates for substitute teachers during 2016-2017: (i) During the first forty-four (44) days in the same assignment the substitute teacher will be compensated at the regular-substitute daily rate of \$90. (ii) Upon reaching the forty-fifth (45th) day in the same assignment, the substitute teacher will be compensated at the extended-substitute daily rate of \$130 for the duration of the entire assignment. (iii) Assignments projected to be ninety (90) days or greater

will be Board approved prior to the assignment, and the substitute teacher will be compensated as per contracted terms of employment.

Motion carried unanimously.

It was moved by Ms. Bollinger, and seconded by Mr. Huth,

- i. To approve hourly wage rates for non-professional substitute personnel as set forth on the attachment, effective July 1, 2016.
- j. *To take from table* the following agenda item and reconsider it as item 3(l): Action on the recommendation to approve the paid and volunteer positions listed on the attachment for the District's athletics programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board.
- k. *To take from table* the following agenda item and reconsider it as item 3(m): Action on the recommendation to approve the paid and volunteer positions listed on the attachment for the District's extracurricular programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board.
- l. To approve the paid and volunteer positions and the individuals listed on the attachment for the District's athletics programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board.
- m. To approve the paid and volunteer positions and the individuals listed on the attachment for the District's extracurricular programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board.

Motion carried on a vote of five (5) to one (1), with Ms. Toy-Gaydos voting *No* on items (l) and (m).

#### Athletics and Activities

It was moved by Dr. Prazenica, and seconded by Ms. Davies,

- a. To approve the student activity groups as per the attachment for the 2016-2017 school year.
- b. To approve the chorus and band festivals for the 2016-2017 school year as provided on the attachment.

Motion carried unanimously.

Finance

Mr. Manzer provided the members with an overview of the May Financial Reports and Payments lists.

It was moved by Mr. Huth, and seconded by Ms. Bollinger,

- a. To approve the attached May financial reports.
- b. To approve bills for payment listed on the attachment.
- c. To approve the attached budgetary transfers.

Motion carried unanimously.

It was moved by Dr. Prazenica, and seconded by Ms. Davies,

- d. To approve the District's entering into joint purchasing agreements with other school districts or intermediate units in Pennsylvania for the purchase of general supplies and equipment for the 2016-2017 school year.
- e. To authorize the Business Manager to make final year-end 2015-2016 budgetary transfers, which will be reported to the Board for approval in September 2016, as recommended by the state auditor.
- f. To approve the proposal of Arthur J. Gallagher & Co. to provide student accident insurance for the 2016-2017 school year in the amount of \$27 for school time and \$98 for 24-hour coverage.
- g. To approve the following depositories for continued use:

- PNC Bank, National Association
- First Commonwealth Bank
- NEXTIER Bank (F&M Bank)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- Pennsylvania Treasurer's INVEST Program for Local Governments and Nonprofits
- Pennsylvania Local Government Investment Trust (PLGIT)
- First National Bank of Pennsylvania

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Ms. Davies,

- h. To award property and casualty insurance coverage for the 2016-2017 school year to Liberty Mutual Insurance through Arthur J. Gallagher & Co. in the amount of \$73,389 per the attached proposal.
- i. To award workmen's compensation insurance coverage for the 2016-2017 school year to Highmark Casualty Insurance Company in the amount of \$60,068 per the attached proposal.

Motion carried unanimously.

It was moved by Ms. Bollinger, and seconded by Ms. Davies,

- j. To approve the attached Annual Tax Levy Resolution providing for the levy of taxes for school purposes for the school year beginning July 1, 2016, subject to the provisions of the Local Tax Collection Law.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Ms. Davies,

- k. To adopt the proposed Final Budget of the School District for the 2016-2017 fiscal year on form PDE-2028 as presented to the School Board as the Final Budget for the School District General Fund in the amount of \$30,220,018.

Roll call vote:

Ms. Bollinger	No
Mr. Borrelli	Absent
Ms. Davies	Yes
Mr. Gaiser	Absent
Mr. Huth	Yes
Mr. Lucovich	Yes
Dr. Marty	Absent
Dr. Prazenica	Yes
Ms. Toy-Gaydos	Yes

Motion carried on a vote of five (5) to one (1), with Ms. Bollinger voting *No*.

It was moved by Mr. Huth, and seconded by Ms. Toy-Gaydos,

- l. To authorize a homestead and farmstead real estate tax assessment exclusion for the school year beginning July 1, 2016, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), in accordance with the attachment.

Motion carried unanimously.

Policy

It was moved by Ms. Davies, and seconded by Ms. Bollinger,

- a. To adopt School Board Policy No. 823 (Naloxone).
- b. To adopt School Board Policy No. 824 (Maintaining Professional Adult/Student Boundaries).
- c. To tentatively adopt School Board Policies Section 300 (EMPLOYEES).

Motion carried unanimously.

Other Business

It was moved by Ms. Toy-Gaydos, and seconded by Mr. Huth,

- a. To approve Claire Crytzer and Sophia Reitz as Student School Board members for a one-year term during the 2016-2017 school year.

Motion carried unanimously.

It was moved by Ms. Toy-Gaydos, and seconded by Dr. Prazenica,

- b. To approve the election of Daniel P. Lucovich as the Lenape Joint Operating Committee and Armstrong County Area Vocational-Technical School Board Treasurer for a one year term expiring on June 30, 2017.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Ms. Bollinger,

- c. To approve the proposed budget for the 2016-2017 school year for the Lenape Technical School, as presented on the attachment.

Roll call vote:

Ms. Bollinger	Yes
Mr. Borrelli	<i>Absent</i>
Ms. Davies	<i>No</i>
Mr. Gaiser	<i>Absent</i>
Mr. Huth	<i>No</i>
Mr. Lucovich	<i>No</i>
Dr. Marty	<i>Absent</i>
Dr. Prazenica	Yes
Ms. Toy-Gaydos	<i>No</i>

Motion *did not carry* on a vote of two (2) to four (4), with Ms. Davies, Mr. Huth, Mr. Lucovich, and Ms. Toy-Gaydos voting *No*.

It was moved by Mr. Huth, and seconded by Ms. Toy-Gaydos,

- d. To appoint the firm of Tucker Arensberg, P.C. as school board solicitor for the 2016-2017 school year as per the firm's proposal dated May 26, 2016.

Motion carried unanimously.

It was moved by Ms. Davies, and seconded by Ms. Toy-Gaydos,

- e. To appoint Children's Community Pediatrics as elementary and secondary and athletic school physicians for the 2016-2017 school year at an annual rate of \$6,500.
- f. To appoint Drs. F.S. and D.L. DeMarco as school district dentists for the 2016-2017 school year at an annual rate of \$100.
- g. To authorize the superintendent or his designee, in accordance with District Policy No. 711, to dispose of books, furniture, equipment, supplies, or other school property that has no longer been deemed of value to the educational purpose of the District and has current value of \$100 or less, in a manner prescribed under the School Code for the 2016-2017 school year.
- h. To approve attached Change Order No. TD-1 to the Freeport Area Middle School Project Telephone Data Cabling Construction Agreement with L. Cannon Communications, LLC dated June 5, 2014, at a decreased cost in the contract sum of \$3,900.00.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Dr. Prazenica,

- i. To approve Change Order GC-9 authorizing DiMarco Construction Company, Inc., to proceed with changes to the Freeport Area School District Athletics Complex Project (VEBH Contract No. 174801-1) to provide additional parking lot asphalt work, at an additional cost of \$22,294.00.

Motion carried on a vote of five (5) to one (1), with Ms. Bollinger voting *No*.

Mr. Lucovich announced that going forward the Athletics Complex Project would be referred to as the "Athletics Stadium Project."

It was moved by Mr. Huth, and seconded by Ms. Davies,

- j. To accept the attached proposal from Pennsylvania Soil and Rock, Inc. to provide quality assurance and quality control testing inspection services in connection with the Freeport Area Athletics Complex Project, at a cost not to exceed \$50,000.

Motion carried unanimously.

It was moved by Ms. Toy-Gaydos, and seconded by Ms. Bollinger,

- k. To approve the District's entering into the attached Service Agreement with State Security and Investigation Services, Inc., to provide uniformed security and consulting services for a term beginning on August 1, 2016 and ending on June 30, 2017, at a rate of \$14.86 per hour per security agent.

Motion carried unanimously.

It was moved by Ms. Davies, and seconded by Ms. Toy-Gaydos,

- l. To authorize the purchase of the Athletics Complex equipment and signage listed on the attachment, at a cost not to exceed \$50,000, to be paid from the Capital Projects fund.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Ms. Toy-Gaydos,

- m. To approve the District's entering into the attached agreement with the Armstrong Indiana (ARIN) Intermediate Unit, to provide bus routing and optimization services and bus routing implementation monitoring services, from July 1, 2016 through June 30, 2017, at a cost of \$5,000 plus a percentage of any generated savings as set forth in the agreement.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Ms. Davies,

- n. To approve the District's entering into the attached Lease Agreement with Freeport Baseball Association for the lease of a baseball field for the District's Athletics Programs during the period from March 1 to May 31, in 2017, 2018, and 2019, at the cost set forth in the Agreement.
- o. To approve the District's entering into the attached Lease Agreement with Freeport Area Little League for the lease of a baseball/softball field for the purpose of conducting practices and games for the District's girls' varsity Softball team during its 2017, 2018, and 2019 seasons, in return for the

use without charge of the District's baseball and softball fields located at Buffalo and South Buffalo Elementary Schools.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Ms. Davies,

- p. To approve Change Order GC-10 authorizing DiMarco Construction Company, Inc., to proceed with changes to the Freeport Area School District Athletics Complex Project (VEBH Contract No. 174801-1) to provide additional concrete work, at an additional cost of \$3,805.16.

Motion carried unanimously.

#### Next Meetings

Mr. Lucovich announced that the Board's July 2016 meetings were canceled and that the Board would hold its next Committee Meeting on Thursday, August 4, 2016, at 7:30 pm, and its next Regular Meeting on Thursday, August 11, 2016, at 7:30 pm, at the Freeport Area High School.

#### Adjournment

There being no further business, it was moved by Dr. Prazenica, and seconded by Ms. Davies, that the meeting be adjourned. Motion carried unanimously. The President declared the meeting adjourned at 8:51 p.m.

/s/ Daniel P. Lucovich

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President

/s/ Mary Dobransky

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Secretary