



FREEPORT AREA SCHOOL DISTRICT
Freeport, Pennsylvania

REGULAR MEETING AGENDA

Wednesday, December 14, 2016, at 7:30 pm

Executive Session – 7:00 pm

Attachment

1. CALL TO ORDER BY THE PRESIDENT

a. Roll Call:

| | |
|--------------------|-------------------------|
| Melanie Bollinger | Frank J. Borrelli |
| Christine Davies | William B. Gaiser |
| Michael J. Huth | Daniel P. Lucovich |
| John A. Marty | Frank C. Prazenica, Jr. |
| Barbara Toy-Gaydos | |

Student School Board Members:

| | |
|----------------|--------------|
| Claire Crytzer | Sophia Reitz |
|----------------|--------------|

b. Pledge of Allegiance

c. Welcome Visitors

Visitors are welcome to comment on any agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

2. REPORTS

- | | |
|--|-------|
| a. Minutes of the Regular Meeting held on November 9, 2016 | Tab A |
| b. Secretary's Meeting Report | Tab B |
| c. Administration Reports | Tab C |
| d. President's Report | |
| e. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report | |
| f. Lenape Area Vocational-Technical School Report | |
| g. Legislative Report | |
| h. Committees Report | |

Attachment

- i. Freeport Area School District Foundation Report
- j. Student School Board Members Report Tab D

3. PERSONNEL

- a. Action on approving the attached Compensation Plan for Administrators of the Freeport Area School District, for the fiscal years beginning July 1, 2017 through June 30, 2022. Tab E
- b. Action on the recommendation to employ _____ as a full time Custodian, at an hourly compensation rate of \$11.45, effective December 15, 2016, and pending satisfactory completion of all pre-employment requirements.
- c. Action on the request of Aimee J. Engleka, Teacher, for an extension of uncompensated Family Medical Leave Act (FMLA) leave through the 2016-2017 school year. Tab F
- d. Action on the request of Melissa D. Conjack, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on a date to be determined. Tab G
- e. Action on the request of Angela C. Zollinger, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on a date to be determined. Tab H
- f. Action on the request of Rachel A. Coyle, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on a date to be determined. Tab I
- g. Action on granting professional status to Emily M. Shriver, who has met the requirements for tenure as outlined in the Pennsylvania School Code. Tab J
- h. Action on the recommendation to approve the paid and volunteer individuals listed on the attachment for the District's athletics programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab K
- i. Action on the recommendation to approve the paid and volunteer individuals listed on the attachment for the District's extracurricular programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab L

4. **CURRICULUM AND TECHNOLOGY**

5. **ATHLETICS AND ACTIVITIES**

- a. Action on the request of Gregory T. Adams, Teacher, for approval of the Advanced Environmental Geology class field trip to Willow Bay State Park in Bradford, Pennsylvania, and Watkins Glen State Park in Watkins Glen, New York, on May 19-20, 2017, and the participation of approximately twenty (20) 11th and 12th Grade students and three (3) staff members, at no cost to the District other than the cost of three (3) substitute teachers for one day (\$270). Tab M
- b. Action on the request of Charles M. Shipman, Jr., Band Director, and Thomas D. Koharchik, Choir Director, for approval of the Music Department field trip to Chicago, Illinois, on March 8-12, 2017, with the participation of approximately 120 High School and Middle School students and five (5) staff members, at no cost to the District other than the cost of three (3) substitute teachers for three (3) days (\$810). Tab N
- c. Action on approving the request of Heather R. Fortuna, Teacher, for pre-approval of the High School field trip to New York City in the fall of 2017. Tab O

6. **FINANCE**

Business Manager's overview – Tab P

- a. Action on approving the November financial reports as listed: Tab Q
- General Fund – Revenue
 - General Fund – Expense
 - General Fund – Balance Sheet
 - Food Service Fund – Income Statement
 - Food Service Fund – Balance Sheet
 - High School Student Activity Fund
 - Middle School Student Activity Fund
 - Freeport Area Middle School Project Budget
 - Freeport Area Athletic Stadium Project Budget
- b. Action on approving payments in the amount of \$1,412,396.81 as listed: Tab R
- | | |
|--------------------------------|--------------|
| General Fund Payments | \$795,084.91 |
| Wire Transfers | \$523,751.37 |
| Athletic Payments | \$1,390.00 |
| Food Service Payments | \$40,187.52 |
| Capital Projects Fund Payments | \$51,983.01 |

Attachment

- c. Action on approving the attached list of budgetary transfers. Tab S
- d. Action on the request of Ryan M. Manzer, Business Manager, for approval to attend the Pennsylvania Association of School Business Officials (PASBO) Annual Conference in Pittsburgh, Pennsylvania, on March 22-24, 2017, at a cost to the District not to exceed \$500. Tab T

7. POLICY

8. OTHER BUSINESS

- a. Action on authorizing Administration to enter into an agreement for architectural design services for the purposes of gaining an occupancy permit for use of the Kelly Building, at a cost not to exceed \$5,000.
- b. Action on approving a one (1) year extension, through December 31, 2017, of the existing gas purchase agreement with ARM Energy Management originally dated September 1, 2012, at a price of \$3.711 per Mcf for 2017. Tab U
- c. Action on approving the attached agreement with The SpyGlass Group, LLC for services to be provided in connection with a telecommunications billing audit at a rate based on any savings identified in the audit. Tab V
- d. Action on approving the attached proposal for website design, setup, and management services to be provided by Edlio, LLC, with a one-time design and setup fee of \$3,000 and an annual fee for management services of \$5,400 (prorated for 2016-2017). Tab W
- e. Action on approving the renewal of the District's annual membership in the Alle-Kiski Strong Chamber for 2017, at a cost of \$250. Tab X
- f. Action on approving the acceptance of the 2016-2017 classroom grants listed on the attachment from the Freeport Area School District Foundation, in the total amount of \$829.58. Tab Y
- g. Action on approving the acceptance of a PA School Breakfast Challenge Award prize of \$500, to be used to support the breakfast program at South Buffalo Elementary. Tab Z
- h. Action on approving the exoneration of Diane DeSalvo of Buffalo Township of 2016 Real Estate Tax in the amount of \$69.91.

9. NEXT MEETING:

REGULAR MEETING – January 11, 2017 at 7:30 pm
The Board will not hold a Committee Meeting in January.

Concerns or comments from Board members.

Visitors are welcome to comment on any non-agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

10. ADJOURNMENT

*A work session will follow the Regular Meeting, if necessary.
A closed executive meeting will follow the work session, if necessary.*