



**FREEPORT AREA SCHOOL DISTRICT**  
**Freeport, Pennsylvania**

**REGULAR MEETING AGENDA**

**Thursday, June 9, 2016, at 7:30 pm**

*Executive Session – 7:00 pm*

*Attachment*

**1. CALL TO ORDER BY THE PRESIDENT**

a. Roll Call:

Melanie Bollinger  
Christine Davies  
Michael J. Huth  
John A. Marty  
Barbara Toy-Gaydos

Frank J. Borrelli  
William B. Gaiser  
Daniel P. Lucovich  
Frank C. Prazenica, Jr.

b. Pledge of Allegiance

c. Welcome Visitors

*Visitors are welcome to comment on any agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.*

**2. REPORTS**

- a. Minutes of the Special Meeting held on May 5, 2016 Tab A
- b. Minutes of the Regular Meeting held on May 12, 2016 Tab B
- c. Secretary's Meeting Report (6/9/2016) Tab C
- d. Administration Reports: Magness/Robb (6/9/2016) Tab D
- e. Middle School Project Update/Athletics Complex Project Update: K. Benzenhoefer, Rucon (6/9/2016) Tab E
- f. President's Report
- g. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report
- h. Lenape Area Vocational-Technical School Report
- i. Legislative Report

## j. Committees Report

**3. PERSONNEL**

- a. Action on the recommendation to employ [Sara E. Lang](#) as a full time K-12 College and Career/Elementary Counselor for the District, at an annual salary of **\$41,000**, effective August 24, 2016, and subject to satisfactory completion of all pre-employment requirements.
- b. Action on accepting the resignation of Deena R. Mitchell, part-time Custodian, effective May 25, 2016. Tab F
- c. Action on accepting the retirement resignation of Linda J. Coward, full time Custodian, effective August 18, 2016. Tab G
- d. Action on the request of Sara E. Jeffers, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on August 24, 2016. Tab H
- e. Action on the request of Billie Jean Bohatch, part-time Cafeteria Worker, for uncompensated Family Medical Leave Act (FMLA) leave beginning on April 29, 2016. Tab I
- f. Action on the recommendation to employ the personnel listed on the attachment as Department Chairs during the 2016-2017 school year according to contracted terms of compensation. Tab J
- g. Action on approving a daily rate of compensation for substitute teachers of \$90, and a daily rate compensation differential of an additional \$10 for substitute teachers assigned to early-bird classes, effective July 1, 2016.
- h. Action on approving the following schedule of compensation rates for substitute teachers during 2016-2017:
- During the first forty-four (44) days in the same assignment the substitute teacher will be compensated at the regular-substitute daily rate of \$90.
- Upon reaching the forty-fifth (45th) day in the same assignment, the substitute teacher will be compensated at the extended-substitute daily rate of \$130 for the duration of the entire assignment.
- Assignments projected to be ninety (90) days or greater will be Board approved prior to the assignment, and the substitute teacher will be compensated as per contracted terms of employment.

*Attachment*

- i. Action on approving hourly wage rates for non-professional substitute personnel as set forth on the attachment, effective July 1, 2016. Tab K
- j. Action on the recommendation to approve the paid and volunteer positions listed on the attachment for the District's athletics programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. *[item tabled on May 12, 2016]*
- k. Action on the recommendation to approve the paid and volunteer positions listed on the attachment for the District's extracurricular programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. *[item tabled on May 12, 2016]*
- l. Action on the recommendation to approve the paid and volunteer positions [and the individuals](#) listed on the attachment for the District's athletics programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab L
- m. Action on the recommendation to approve the paid and volunteer positions [and the individuals](#) listed on the attachment for the District's extracurricular programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab M

#### **4. CURRICULUM AND TECHNOLOGY**

#### **5. ATHLETICS AND ACTIVITIES**

- a. Action on approving the student activity groups as per the attachment for the 2016-2017 school year. Tab N
- b. Action on approving chorus and band festivals for the 2016-2017 school year as provided on the attachment. Tab O

**6. FINANCE**

- a. Action on approving the May financial reports as listed: Tab P
- General Fund – Revenue
  - General Fund – Expense
  - General Fund – Balance Sheet
  - Food Service Fund – Income Statement
  - Food Service Fund – Balance Sheet
  - High School Student Activity Fund
  - Middle School Student Activity Fund
  - Freeport Area Middle School Project Budget
- b. Action on approving payments in the amount of \$1,622,119.03 as listed: Tab Q
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|-------------------------------|--------------|
| General Fund Payments         | \$586,178.16 |
| Wire Transfers                | \$444,590.97 |
| Athletic Payments             | \$2,130.00   |
| Food Service Payments         | \$51,047.18  |
| Capital Project Fund Payments | \$538,172.72 |
- c. Action on approving the attached budgetary transfers. Tab R
- d. Action on the recommendation to enter into joint purchasing agreements with other school districts or intermediate units in Pennsylvania for the purchase of general supplies and equipment for the 2016-2017 school year.
- e. Action on authorizing the Business Manager to make final year-end 2015-2016 budgetary transfers, which will be reported to the Board for approval in September 2016, as recommended by the state auditor.
- f. Action on approving Arthur J. Gallagher & Co. to provide student accident insurance for the 2016-2017 school year in the amount of \$27 for school time and \$98 for 24-hour coverage. Tab S
- g. Action on the recommendation to approve the following depositories for continued use:
- PNC Bank, National Association
  - First Commonwealth Bank
  - NEXTIER Bank (F&M Bank)
  - Pennsylvania School District Liquid Asset Fund (PSDLAF)
  - Pennsylvania Treasurer's INVEST Program for Local Governments and Nonprofits
  - Pennsylvania Local Government Investment Trust (PLGIT)
  - First National Bank of Pennsylvania

*Attachment*

- h. Action on awarding property and casualty insurance coverage for the 2016-2017 school year to Liberty Mutual Insurance through Arthur J. Gallagher & Co. in the amount of \$73,389 per the attached proposal. Tab T
- i. Action on awarding workmen's compensation insurance coverage for the 2016-2017 school year to Highmark Casualty Insurance Company in the amount of \$60,068 per the attached proposal. Tab T
- j. Action on approving the attached Annual Tax Levy Resolution providing for the levy of taxes for school purposes for the school year beginning July 1, 2016, subject to the provisions of the Local Tax Collection Law. Tab U
- k. Action on adopting the proposed Final Budget of the School District for the 2016-2017 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the School District General Fund in the amount of **\$30,220,018**. Tab V
- l. Action on authorizing a homestead and farmstead real estate tax assessment exclusion for the school year beginning July 1, 2016, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), in accordance with the attachment. Tab W

**7. POLICY**

- a. Action on the final adoption of School Board Policy No. 823 (Naloxone). Tab X
- b. Action on the final adoption of School Board Policy No. 824 (Maintaining Professional Adult/Student Boundaries). Tab Y
- c. Action on the tentative adoption of School Board Policies Section 300 (EMPLOYEES). Tab Z

**8. OTHER BUSINESS**

- a. Action on approving [Claire Crytzer](#) and [Sophia Reitz](#) as Student School Board members for a one-year term during the 2016-2017 school year. Tab AA
- b. Action on approving the election of Daniel P. Lucovich as the Lenape Joint Operating Committee and Armstrong County Area Vocational-Technical School Board Treasurer for a one-year term expiring on June 30, 2017. Tab BB

*Attachment*

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| c. | Action on approving the proposed budget for the 2016-2017 school year for the Lenape Technical School, as presented on the attachment. <b>[did not pass]</b>   | Tab CC                                 |
| d. | Action on appointing the firm of Tucker Arensberg, P.C. as school board solicitor for the 2016-2017 school year as per the firm's proposal dated May 26, 2016.   | Tab DD                                 |
| e. | Action on the recommendation to appoint Children's Community Pediatrics as elementary and secondary and athletic school physicians for the 2016-2017 school year at an annual rate of \$6,500.   | Tab EE                                 |
| f. | Action on the recommendation to appoint Drs. F.S. and D.L. DeMarco as school district dentists for the 2016-2017 school year at an annual rate of \$100.   | Tab FF                                 |
| g. | Action on authorizing the superintendent or his designee, in accordance with District Policy No. 711, to dispose of books, furniture, equipment, supplies, or other school property that has no longer been deemed of value to the educational purpose of the District and has current value of \$100 or less, in a manner prescribed under the School Code for the 2016-2017 school year. |  |
| h. | Action on approving attached Change Order No. TD-1 to the Freeport Area Middle School Project Telephone Data Cabling Construction Agreement with L. Cannon Communications, LLC dated June 5, 2014, at a decreased cost in the contract sum of \$3,900.00.  | Tab GG                                 |
| i. | <a href="#">Action on authorizing DiMarco Construction Company, Inc., to proceed with changes to the Freeport Area School District Athletics Complex Project (VEBH Contract No. 174801-1) to provide additional parking lot asphalt work, at an additional cost of \$22,294.00.</a>  | Tab HH                                 |
| j. | Action on the District's accepting the attached proposal from Pennsylvania Soil and Rock, Inc. to provide quality assurance and quality control testing inspection services in connection with the Freeport Area Athletics Complex Project, at a cost not to exceed \$50,000.  | Tab II                                 |
| k. | Action on approving the District's entering into the attached Service Agreement with State Security and Investigation Services, Inc., to provide uniformed security and consulting services for a term beginning on August 1, 2016 and ending on June 30, 2017, at a rate of \$14.86 per hour per security agent.  | Tab JJ<br><i>[revised/<br/>marked]</i> |
| l. | Action on authorizing the purchase of the Athletics Complex equipment and signage listed on the attachment, at a cost not to exceed \$50,000, to be paid from the Capital Projects fund.   | Tab KK                                 |

*Attachment*

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| m. | Action on the District's entering into the attached agreement with the Armstrong Indiana (ARIN) Intermediate Unit, to provide bus routing and optimization services and bus routing implementation monitoring services, from July 1, 2016 through June 30, 2017, at a cost of \$5,000 plus a percentage of any generated savings as set forth in the agreement.   | Tab LL<br><i>[revised/<br/>marked]</i> |
| n. | Action on the District's entering into the attached Lease Agreement with Freeport Baseball Association for the lease of a baseball field for the District's Athletics Programs during the period from March 1 to May 31, in 2017, 2018, and 2019, at the cost set forth in the Agreement.   | Tab MM                                 |
| o. | Action on the District's entering into the attached Lease Agreement with Freeport Area Little League for the lease of a baseball/softball field for the purpose of conducting practices and games for the District's girls' varsity Softball team during its 2017, 2018, and 2019 seasons, in return for the use without charge of the District's baseball and softball fields located at Buffalo and South Buffalo Elementary Schools. | Tab NN                                 |
| p. | Action on authorizing DiMarco Construction Company, Inc., to proceed with changes to the Freeport Area School District Athletics Complex Project (VEBH Contract No. 174801-1) to provide additional concrete work, at an additional cost of \$3,805.16.   | Tab OO                                 |

## **9. NEXT MEETINGS:**

***COMMITTEE MEETING – August 4, 2016 at 7:30 pm***

***REGULAR MEETING – August 11, 2016 at 7:30 pm***

Concerns or comments from Board members.

*Visitors are welcome to comment on any non-agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.*

## **10. ADJOURNMENT**

***A work session will follow the Regular Meeting, if necessary. A closed executive meeting will follow the work session, if necessary.***