

MINUTES OF THE REGULAR MEETING HELD ON DECEMBER 14, 2016

The regular meeting of the Freeport Area School District Board of School Directors was called to order by Mr. Daniel P. Lucovich, President, at 7:44 p.m.

Roll call:

Ms. Bollinger	Present
Mr. Borrelli	Present
Ms. Davies	Present
Mr. Gaiser	Absent
Mr. Huth	Present
Mr. Lucovich	Present
Dr. Marty	Present
Dr. Prazenica	Present
Ms. Toy-Gaydos	Present

Also present was student school board member Claire Crytzer and District solicitor Mr. Matthew Hoffman.

The Board recited the Pledge of Allegiance to the Flag.

Reports

1. It was moved by Ms. Toy-Gaydos, and seconded by Ms. Bollinger, to approve the minutes of the Regular Meeting held on November 9, 2016. Motion carried unanimously.
2. Ms. Dobransky reported that the Board met as follows since her last Secretary's report to the Board at the Regular Meeting on November 9, 2016: The Board's Finance Committee met on November 16, 2016. The Board met in Executive Session on December 7, 2016, to discuss personnel, contracts and negotiations, and confidential student matters. The Board held its Organization Meeting and Committee Meeting on December 7, 2016. The Board met in Executive Session on December 12, 2016, to discuss personnel matters. The Board met in Executive Session on December 14, 2016, to discuss contracts and negotiations matters.
3. Mr. Magness directed the members' attention to Administration's report attached to the agenda and noted in particular the information provided in his report regarding PSERS's announcement of its 2017-2018 employer contribution rate. Mr. Magness also reported on Carnegie Mellon University's CreateLab's institution of a membership fee beginning with the next grant period and his intention to continue the District's membership in the CreateLab, with the fee to be paid from existing funds.

4. Mr. Robb's report included an update on the timing of administration of Keystones assessments in the District and the implications of the federal Every Student Succeeds Act.
5. Dr. Prazenica reported that the board of the Armstrong Indiana Intermediate Unit would not hold a meeting in December.
6. Mr. Lucovich reported that Lenape Technical School's board would meet on the following day to discuss a funding formula for member districts.
7. Ms. Bollinger reported that the PSERS committee voted to increase the employer contribution rate, as Mr. Magness had already reported. She noted that the increase was unexpected, but that the committee announced that the rate is expected to rise again before staying flat for the next 20 years.
8. Mr. Lucovich noted that the Finance Committee would present its report to the full board at the January regular meeting.
9. Mr. Borrelli indicated that he had nothing to report on behalf of the Freeport Area School District Foundation.
10. Student School Board member Claire Crytzer provided the members with her report of student activities in the District. Mr. Magness announced at the end of Ms. Crytzer's report that the District had received final approval from the Pennsylvania Interscholastic Athletic Association of the cooperative sponsorships approved by the Board in October, for Boys Lacrosse with Leechburg Area School District and for Boys Volleyball with Armstrong School District.

Personnel

It was moved by Dr. Prazenica, and seconded by Dr. Marty,

[Personnel item a. was removed from the agenda prior to the meeting.]

- b. To employ Deborah M. Hey as a full time Custodian, at an hourly compensation rate of \$11.45, effective December 15, 2016, and pending satisfactory completion of all pre-employment requirements.
- c. To approve the request of Aimee J. Engleka, Teacher, for an extension of uncompensated Family Medical Leave Act (FMLA) leave through the 2016-2017 school year.
- d. To approve the request of Melissa D. Conjack, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on a date to be determined.

- e. To approve the request of Angela C. Zollinger, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on a date to be determined.
- f. To approve the request of Rachel A. Coyle, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on a date to be determined.
- g. To grant professional status to Emily M. Shriver, who has met the requirements for tenure as outlined in the Pennsylvania School Code.
- h. To approve the paid and volunteer individuals listed on the attachment for the District's athletics programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board.
- i. To approve the paid and volunteer individuals listed on the attachment for the District's extracurricular programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board.

Motion carried, with Ms. Toy-Gaydos voting *No* on item (g).

Athletics and Activities

It was moved by Dr. Prazenica, and seconded by Mr. Borrelli,

- a. To approve the request of Gregory T. Adams, Teacher, for approval of the Advanced Environmental Geology class field trip to Willow Bay State Park in Bradford, Pennsylvania, and Watkins Glen State Park in Watkins Glen, New York, on May 19-20, 2017, and the participation of approximately twenty (20) 11th and 12th Grade students and three (3) staff members, at no cost to the District other than the cost of three (3) substitute teachers for one day (\$270).
- b. To approve the request of Charles M. Shipman, Jr., Band Director, and Thomas D. Koharchik, Choir Director, for approval of the Music Department field trip to Chicago, Illinois, on March 8-12, 2017, with the participation of approximately 120 High School and Middle School students and five (5) staff members, at no cost to the District other than the cost of three (3) substitute teachers for three (3) days (\$810).
- c. To approve the request of Heather R. Fortuna, Teacher, for pre-approval of the High School field trip to New York City in the fall of 2017.

Motion carried unanimously.

Finance

Mr. Magness directed the members' attention to the attached Business Manager's overview of the attached November financial reports, payments lists, and budgetary transfers.

It was moved by Mr. Huth, and seconded by Ms. Toy-Gaydos,

- a. To approve the attached November financial reports.
- b. To approve bills for payment listed on the attachment.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Ms. Bollinger,

- c. To approve the attached list of budgetary transfers.
- d. To approve the request of Ryan M. Manzer, Business Manager, for approval to attend the Pennsylvania Association of School Business Officials (PASBO) Annual Conference in Pittsburgh, Pennsylvania, on March 22-24, 2017, at a cost to the District not to exceed \$500.

Motion carried unanimously.

Other Business

It was moved by Mr. Huth, and seconded by Dr. Marty,

- a. To authorize Administration to enter into an agreement for architectural design services for the purposes of gaining an occupancy permit for use of the Kelly Building, at a cost not to exceed \$5,000.

Motion carried unanimously.

It was moved by Mr. Borrelli, and seconded by Dr. Marty,

- b. To approve a one (1) year extension, through December 31, 2017, of the existing gas purchase agreement with ARM Energy Management originally dated September 1, 2012, at a price of \$3.711 per Mcf for 2017.

Motion carried unanimously.

It was moved by Ms. Bollinger, and seconded by Dr. Marty,

- c. To approve the attached agreement with The SpyGlass Group, LLC for services to be provided in connection with a telecommunications billing audit at a rate based on any savings identified in the audit.

[Other Business item d. was removed from the agenda prior to the meeting.]

- e. To approve the renewal of the District's annual membership in the Alle-Kiski Strong Chamber for 2017, at a cost of \$250.
- f. To approve the acceptance of the 2016-2017 classroom grants listed on the attachment from the Freeport Area School District Foundation, in the total amount of \$829.58.
- g. To approve the acceptance of a PA School Breakfast Challenge Award prize of \$500, to be used to support the breakfast program at South Buffalo Elementary.
- h. To approve the exoneration of Diane DeSalvo of Buffalo Township of 2016 Real Estate Tax in the amount of \$69.91.

Motion carried unanimously.

Next Meeting

Mr. Lucovich announced that Board would hold its next Regular Meeting on Wednesday, January 11, 2017, at 7:30 pm, at the Freeport Area High School. He noted for the meeting visitors that the Board would not hold a Committee Meeting in January.

Adjournment

There being no further business, it was moved by Dr. Marty, and seconded by Dr. Prazenica, that the meeting be adjourned. Motion carried unanimously. The President declared the meeting adjourned at 8:23 p.m.

/s/ Daniel P. Lucovich

President

/s/ Mary Dobransky

Secretary