

MINUTES OF THE REGULAR MEETING HELD ON AUGUST 11, 2016

The regular meeting of the Freeport Area School District Board of School Directors was called to order by Mr. Daniel P. Lucovich, President, at 7:54 p.m.

Roll call:

Ms. Bollinger	Present
Mr. Borrelli	Absent
Ms. Davies	Present
Mr. Gaiser	Present
Mr. Huth	Present
Mr. Lucovich	Present
Dr. Marty	Absent ¹
Dr. Prazenica	Present
Ms. Toy-Gaydos	Present

Also present was District solicitor Mr. Fred Wolfe.

The Board recited the Pledge of Allegiance to the Flag.

Reports

1. It was moved by Ms. Toy-Gaydos, and seconded by Ms. Davies, to approve the minutes of the Regular Meeting held on June 9, 2016. Motion carried unanimously.
2. Ms. Dobransky reported that the Board met as follows since her last Secretary's report to the Board at the Regular Meeting held on June 9, 2016: The Board met in Executive Session on August 4, 2016, to discuss personnel, safety and security, contracts and negotiations, and confidential student matters. The Board held its Committee Meeting on August 4, 2016. The Board met in Executive Session on August 11, 2016, to discuss personnel, safety and security, and contracts and negotiations.
3. During the August 4, 2016 Committee Meeting, Mr. Magness had provided the members with an overview of the new and revised Board policies on the agenda for approval. At the Board's August 11, 2016 Regular Meeting, Mr. Magness and Mr. Robb referred the members to Administration's report attached to the agenda. Mr. Robb reported on staff development activities conducted by the District in preparation for the start of the 2016-2017 school year.

¹ Dr. Marty joined the meeting at 7:59 pm.

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4. Mr. Lucovich announced at the Committee Meeting held on August 4, 2016 that the Freeport Area Athletic Stadium dedication would be conducted during Spirit Night on September 1, 2016. He noted that the District would host a Community Open House at the Middle School on Monday, August 22nd.
5. Dr. Prazenica indicated that he had nothing to report in connection with the Armstrong Indiana Intermediate Unit.
6. Mr. Lucovich reported that Lenape's board would meet the following week.
7. Ms. Bollinger reported at the Committee Meeting held on August 4, 2016 that the legislature had approved the 2016-2017 budget on July 4, 2016 and that PlanCon reimbursements were scheduled to be issued in the fall.
8. Kevin Benzenhoefer of Rucon Inc. provided the members with an update on the status of the Freeport Area Middle School Project and the Freeport Area School District Athletics Complex Project.

Personnel

It was moved by Dr. Marty, and seconded by Mr. Gaiser,

- a. To accept the resignation of Daniel E. Consuegra, Assistant Principal, effective July 19, 2016.
- b. To accept the resignation of Donna C. Vivian, Nurse Assistant, effective August 4, 2016.
- c. To accept the resignation of Linda M. Zeidler, part-time Cafeteria Worker, effective July 14, 2016.
- d. To employ Morgan L. Kaminski as a full time 7-12 Math Teacher for the District, at an annual salary of \$46,100, effective August 24, 2016, and subject to satisfactory completion of all pre-employment requirements.
- e. To employ Patrick W. Scott as Assistant High School Principal for the District, at an annual salary of \$75,000, effective August 24, 2016, and subject to satisfactory completion of all pre-employment requirements.
- f. To employ Tahnelle E. Herrit as an English as a second language (ESL) instructor for the 2016-2017 school year, at a daily rate of compensation of \$130, effective August 24, 2016, and pending satisfactory completion of all pre-employment requirements.

- g. To approve the request of Aimee J. Engleka, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on or around August 25, 2016.
- h. To approve the request of Laura J. Rinaman, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on or around October 3, 2016.
- i. To approve the attached list of Educational Assistants and Nurse Aides and the Employment Guidelines for Educational Assistants for the 2016-2017 school year.

Motion carried, with Dr. Prazenica and Ms. Davies voting *No* on item *d.* and Ms. Davies voting *No* on item *e.*

It was moved by Dr. Marty, and seconded by Ms. Bollinger,

- j. To approve the paid and volunteer individuals listed on the attachment for the District's athletics programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board.
- k. To approve the paid and volunteer individuals listed on the attachment for the District's extracurricular programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board.

Motion carried unanimously.

It was moved by Ms. Bollinger, and seconded by Dr. Prazenica,

- l. To approve the bus drivers listed on the attachment for the 2016-2017 school year as recommended by the State Auditors.

Motion carried, with Ms. Toy-Gaydos abstaining.

It was moved by Dr. Marty, and seconded by Mr. Gaiser,

- m. To approve the District's entering into the attached Memorandum of Agreement with Freeport Educational Support Professionals Association (FESPA) to modify the terms of the Collective Bargaining Agreement with FESPA in effect from July 1, 2015 through June 30, 2016.

Motion carried unanimously.

Curriculum and Technology

It was moved by Ms. Bollinger, and seconded by Ms. Toy-Gaydos,

- a. To approve the attached assessment schedule for the 2016-2017 school year.

Motion carried unanimously.

Athletics and Activities

It was moved by Mr. Huth, and seconded by Ms. Bollinger,

- a. To approve the request of Charles M. Shipman, Jr., Middle School/High School Band Director, and Thomas D. Koharchik, Middle School/High School Choral Director, for preapproval of a High School Music Department field trip with approximately 135 High School students to Chicago, Illinois, on March 8-12, 2017.
- b. To approve the pay rates for officials and athletic-event game workers for the 2016-2017 school year as listed on the attachment.

Motion carried unanimously.

Finance

Mr. Manzer provided the members with an overview of the June and July Financial Reports and Payments lists.

Dr. Prazenica encouraged the members and visitors to contact their state representatives in Harrisburg regarding reimbursement of PlanCon funds to the school districts.

It was moved by Ms. Toy-Gaydos, and seconded by Mr. Huth,

- a. To approve the attached June and July financial reports.
- b. To approve bills for payment listed on the attachment.

Motion carried unanimously.

It was moved by Dr. Prazenica, and seconded by Mr. Gaiser,

- c. To authorize Victoria M. Ostrowski, Accountant, to make requests and receive any and all tax information and records from Berkheimer relative to the collection of taxes as per the attached resolution.

Motion carried unanimously.

Policy

It was moved by Dr. Marty, and seconded by Mr. Gaiser,

- a. To *table* the final adoption of attached School Board Policies Section 300 (EMPLOYEES).

Motion to table the final adoption of attached School Board Policies Section 300 (EMPLOYEES) carried unanimously.

It was moved by Ms. Bollinger, and seconded by Dr. Marty,

- b. To tentatively adopt attached new School Board Policy No. 247 (Hazing).
- c. To adopt attached revised School Board Policy No. 707 (Use of School Facilities), and corresponding revised fee schedule.
- d. To adopt attached revised School Board Policy No. 907 (School Visitors/Classroom Visitations).

Motion carried unanimously.

Other Business

It was moved by Dr. Prazenica, and seconded by Dr. Marty,

- a. To approve the attendance of up to three (3) Board members at the Pennsylvania Association of School Administrators/Pennsylvania School Boards Association (PASA/PSBA) School Leadership Conference on October 13-15, 2016 in Hershey, Pennsylvania, at a cost to the District of approximately \$800 each, to include registration, lodging, mileage, and meals.
- b. To appoint Melanie Bollinger and Frank J. Borrelli as the Board's Voting Delegate to the Pennsylvania School Boards Association (PSBA) 2016 Delegate Assembly to be held on October 15, 2016.

Motion carried on a vote of seven (7) to one (1), with Ms. Toy-Gaydos voting *No*.

It was moved by Ms. Bollinger, and seconded by Dr. Marty,

- c. To approve the attached proposal prepared by The A.G. Mauro Company for the installation of replacement doors at the High School student entrance, at a cost of \$17,565.00, to be paid from the Capital Projects Fund.
- d. To approve the attached Change Order GC-7 to the Freeport Area Athletics Stadium Project General Construction Agreement with DiMarco Construction Company, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$6,612.64.

- e. To approve the attached Change Order GC-8 to the Freeport Area Athletics Stadium Project General Construction Agreement with DiMarco Construction Company, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$1,524.28.
- f. To approve the attached Change Order GC-9 to the Freeport Area Athletics Stadium Project General Construction Agreement with DiMarco Construction Company, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$44,565.37.
- g. To approve the attached Change Order GC-10 to the Freeport Area Athletics Stadium Project General Construction Agreement with DiMarco Construction Company, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$25,434.63.
- h. To approve the attached Change Order EC-1 to the Freeport Area Athletics Stadium Project General Construction Agreement with Bronder Technical Services, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$1,086.91.
- i. To approve the attached Change Order EC-2 to the Freeport Area Athletics Stadium Project General Construction Agreement with Bronder Technical Services, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$3,493.82.
- j. To approve the attached Change Order EC-3 to the Freeport Area Athletics Stadium Project General Construction Agreement with Bronder Technical Services, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$795.38.
- k. To approve the attached Change Order EC-4 to the Freeport Area Athletics Stadium Project General Construction Agreement with Bronder Technical Services, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$5,729.57.

Motion carried unanimously.

It was moved by Ms. Toy-Gaydos, and seconded by Ms. Davies,

- l. To approve the District's entering into the attached agreement with Armstrong-Indiana-Clarion Drug and Alcohol Commission, Inc. for the provision of services for the Student Assistance Program (SAP) Initiative for the 2016-2017 school year.
- m. To approve the District's entering into the attached letter of agreement with the Armstrong-Indiana Behavioral and Developmental Health Program for the provision of mental health liaison services under the District's Student

Assistance Program through the Family Counseling Center during the 2016-2017 school year.

- n. To approve the District's entering into the attached Agreement for Services with Family Counseling Center of Armstrong County for services which may be provided to District resident students under the Child and Adolescent Partial Hospitalization (CAP) Program during the 2016 2017 and 2017 2018 school years, at a daily rate per student of \$40.00.
- o. To approve the District's entering into the attached Agreement with MHY Family Services for services which may be provided to District resident students under the Private Academy Program at Longmore Academy during the 2016 2017 school year, at the daily rates set forth on Attachment C to the Agreement.
- p. To approve the District's entering into the attached Day Student Education Agreement with Glade Run Lutheran Services/St. Stephens Lutheran Academy for special or alternative educational instruction services which may be provided to District resident students during the 2016 2017 school year, at the daily rates set forth on Attachment B to the Agreement.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Dr. Prazenica,

- q. To approve the District's entering into the attached Professional Services Agreement with Catapult Learning, LLC, for Title I instructional services to be provided to District resident students at Evangel Heights Christian Academy, during the 2016-2017 school year, at an annual fee to be based on the final 2016-2017 Title I allocation received by the District.

Motion carried unanimously.

It was moved by Ms. Toy-Gaydos, and seconded by Mr. Gaiser,

- r. To approve the District's entering into the attached Agreement with Buffalo Township for traffic control services to be provided during certain athletic events to be held during the 2016-2017 school year, at the hourly rates set forth in the Agreement.
- s. To adopt the Free and Reduced Lunch Policy and Guidelines as established by the Department of Education to be included in district policy for the 2016-2017 school year.
- t. To accept a Pennsylvania Music Educators Association (PMEA) District 3 Music Education Mini-Grant, in the amount of \$489.86, to be used to purchase the musical instruments described on the attachment for the Freeport Area Middle School's Music program.

Motion carried unanimously.

It was moved by Dr. Marty, and seconded by Mr. Gaiser,

- u. Action on approving the attached resolution/ordinance extending the term of exemptions, deductions, abatements and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in Armstrong County designated as a Keystone Opportunity Expansion Zone (KOEZ) or Keystone Opportunity Improvement Zone (KOIZ).

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Dr. Prazenica,

- v. To approve Student A as a non-resident student for the 2016-2017 school year, with tuition to be paid by the student's parents.

Motion carried unanimously.

It was moved by Dr. Marty, and seconded by Ms. Bollinger,

- w. To change the dates of the meetings to be held during the remainder of the 2016 calendar year to the first (1st) and third (3rd) Wednesdays of the month.

Mr. Lucovich requested a roll call vote:

Ms. Bollinger	Yes
Mr. Borrelli	Absent
Ms. Davies	Yes
Mr. Gaiser	No
Mr. Huth	Yes
Mr. Lucovich	No
Dr. Marty	Yes
Dr. Prazenica	No
Ms. Toy-Gaydos	No

Motion *did not carry*, on a vote of four (4) to four (4).

It was moved by Dr. Marty, and seconded by Mr. Gaiser,

- w. To change the dates of the meetings to be held during the remainder of the 2016 calendar year to the first (1st) and second (2nd) Wednesdays of the

month and directing the Board Secretary to publish the following notice of the change in the meeting dates:

Notice is hereby given of a change in the date of the following Regular Meetings of the Freeport Area School District Board of School Directors. Meetings are held in the Audion of the Freeport Area Senior High School, at 625 South Pike Road, Sarver, Pennsylvania. All meetings of the Board of Directors will commence at 7:30 p.m.

September 8, 2016 meeting is moved to **September 14, 2016**.

October 13, 2016 meeting is moved to **October 12, 2016**.

November 10, 2016 meeting is moved to **November 9, 2016**.

December 8, 2016 meeting is moved to **December 14, 2016**.

The Board will meet in committee the **Wednesday** prior to the regularly scheduled meeting. Meetings of Standing or Ad Hoc committees will be held on the Wednesday the week after the regularly scheduled meetings. All of the preceding meetings will be open meetings in conformance with Pennsylvania's Sunshine Act. The Board reserves the right to change the time, cancel meetings, or schedule additional meetings as may be required.

Mr. Lucovich requested a roll call vote:

Ms. Bollinger	No
Mr. Borrelli	Absent
Ms. Davies	Yes
Mr. Gaiser	Yes
Mr. Huth	Yes
Mr. Lucovich	Yes
Dr. Marty	No
Dr. Prazenica	No
Ms. Toy-Gaydos	Yes

Motion carried on a vote of five (5) to three (3).

It was moved by Mr. Huth, and seconded by Ms. Toy-Gaydos,

- x. Action on approving the District's entering into a Lease Agreement with the Armstrong County Community Action Agency, for the lease of space at South Buffalo Elementary School, to be used for the purpose of operating a Head Start Program, at a cost to the Agency of \$500.00 per month rental,

for a one year term beginning on September 1, 2016, with such approval contingent on the District solicitor's approval of the terms of the final Lease Agreement.

Motion carried unanimously.

Next Meetings

Mr. Lucovich announced that Board would hold its next Committee Meeting on Wednesday, September 7, 2016, at 7:30 pm, and its next Regular Meeting on Wednesday, September 14, 2016, at 7:30 pm, at the Freeport Area High School.

Comments from Visitors

James Swartz of Freeport Borough suggested that the Board increase its efforts to begin meetings at the advertised time or consider rescheduling the meetings to 8:00 pm in order to ensure that the meetings begin on time.

Rich Hill of Sarver suggested that copies of the monthly financial statements submitted to the Board for review might be made available to visitors attending the public meetings. Mr. Lucovich noted that the financial statements would be provided in response to a written request for information in accordance with the state's Right to Know law.

Adjournment

There being no further business, it was moved by Dr. Marty, and seconded by Ms. Davies, that the meeting be adjourned. Motion carried unanimously. The President declared the meeting adjourned at 9:10 p.m.

/s/ Daniel P. Lucovich

President

/s/ Mary Dobransky

Secretary