

## MINUTES OF THE REGULAR MEETING HELD ON NOVEMBER 11, 2015

The regular meeting of the Freeport Area School District Board of Directors was called to order by Mr. Daniel P. Lucovich, President, at 7:37 p.m.

Roll call:

Mr. Borrelli	Present
Ms. Davies	Present
Mr. Gaiser	Present
Mr. Huth	Present
Mr. Lucovich	Present
Dr. Marty	Present
Dr. Prazenica	Absent
Mr. Shoaf	Present
Ms. Toy-Gaydos	Present

Also present were student board members Audrey S. Dougherty and K. Derek Jones, and Mr. Wolfe, solicitor.

The Board recited the Pledge of Allegiance to the Flag.

### Reports

1. During the Board's November 4, 2015 Committee Meeting, Kevin Benzenhoefer of Russo Construction Services, Middle School Project Manager, gave the members an update on the status of the Freeport Area Middle School Project.
2. During the Board's November 4, 2015 Committee Meeting, Thomas Durkin of VEBH Architects, PC, provided the members with an overview of design options for the District's Baseball/Softball fields project.
3. During the Board's November 4, 2015 Committee Meeting, Eric Mailki, Maintenance Coordinator, provided the members with an overview of options for snow removal at District facilities during the upcoming winter.
4. It was moved by Mr. Gaiser, and seconded by Ms. Davies, to approve the minutes of the Regular Meeting held on October 14, 2015. Motion carried unanimously.
5. Ms. Dobransky reported that the Board met as follows since her last Secretary's report to the Board at the Regular Meeting held on October 14, 2015: The Board met for an Informational Session regarding Athletics on November 4, 2015. The Board met in Executive Session on November 4, 2015, to discuss personnel and confidential student matters. The Board met in Executive Session on

November 11, 2015, to discuss personnel, contracts and negotiations, and confidential student matters.

6. Mr. Magness expressed thanks on behalf of Administration and the District's staff and students to several District veterans who attended that day's Veterans' Day program at the High School. He noted that the program was well attended.
7. Mr. Robb referred the members to his attached report, and he answered questions about assessments administered in the District schools. Mr. Shoaf and Mr. Lucovich commended Mr. Robb and noted that the SPP results were at least in part the result of his leadership and hard work. Mr. Robb reported that the hard work and dedication of the District's teachers is reflected in the District students' assessment scores.
8. Mr. Lucovich reported that all phases of construction at the Middle School are expected to be completed by Thanksgiving, with a Middle School Open House planned for a date during the first week of December. He referred the members to the project updates presented to them during the Committee Meeting held on November 4. Mr. Lucovich also thanked Board member Dr. Prazenica for taking part in that day's Veterans Day program at the High School.
9. Mr. Lucovich reported that Lenape Vocational Technical School's joint operating committee would meet on Thursday, November 19, 2015.
10. Dr. Prazenica reported at the Board's November 4, 2015 Committee Meeting that he had attended the Pennsylvania School Board Association's School Leadership Conference held in Hershey in October, along with Mr. Borrelli and Mr. Shoaf. Dr. Prazenica suggested that the members review the attached PSBA Principles for Governance and Leadership with a view to formally adopting those Principles at a future meeting.
11. Student School Board members Audrey S. Dougherty and K. Derek Jones provided the members with their report of student activities in the District. Ms. Dougherty and Mr. Jones answered the members' questions about progress with the school facilities environmental initiative that was proposed at the prior month's meeting.

#### Personnel

It was moved by Ms. Toy-Gaydos, and seconded by Mr. Shoaf,

- a. To renew Ryan M. Manzer's employment contract as Business Manager for an extended term through and terminating on June 30, 2021, at an adjusted salary of \$101,000 commencing December 1, 2015.

Motion carried unanimously.

It was moved by Mr. Shoaf, and seconded by Mr. Gaiser,

- b. To accept the resignation of Maryann Boyko, part time Cafeteria Worker, effective November 4, 2015.

Motion carried unanimously.

It was moved by Mr. Shoaf, and seconded by Ms. Toy-Gaydos,

- c. To employ Gloria Swierkosz as a part-time Cafeteria Worker, at a probationary hourly wage rate of \$9.90, effective as of September 8, 2015.
- d. To establish an hourly rate of \$10.95 as per contract after satisfactory completion of a probationary employment period for James M. Eiler, III, full time Custodian, effective November 5, 2015.
- e. To grant the request of Antonette A. Urik, Teacher, for an extension of the previously approved uncompensated Family Medical Leave Act (FMLA) leave scheduled for September 28, 2015 through January 27, 2016, with the extended leave to continue through June 10, 2016.
- f. To grant the request of Billie Jean Bohatch, part time Cafeteria Worker, for uncompensated Family Medical Leave Act (FMLA) leave on a date to be determined.
- g. To employ the personnel listed on the attachment for the District's athletics programs during the 2015-2016 school year, according to contracted terms of remuneration approved by the Board.
- h. To approve the volunteer coaches listed on the attachment for the 2015-2016 school year, at no cost to the District.
- i. To employ the personnel listed on the attachment for the District's extracurricular programs during the 2015-2016 school year, according to contracted terms of remuneration approved by the Board.
- j. To approve the volunteer sponsors listed on the attachment for the 2015-2016 school year, at no cost to the District.

Motion carried unanimously.

### Curriculum and Technology

It was moved by Mr. Shoaf, and seconded by Ms. Davies,

- a. To approve the request from David S. Jones, Teacher, for approval to attend the National Science Teacher Association Conference to be held in

Philadelphia, Pennsylvania, on November 12-14, 2015, at a cost to the District of \$90, including the cost of one substitute teacher for one day.

- b. To approve the request from Ian M. Magness, Superintendent, and Larry P. Robb, Jr., Program Director, for approval to attend the Standards Aligned System (SAS) Institute Conference to be held in Hershey, Pennsylvania, on December 6-8, 2015, at a cost to the District of approximately \$1,200.
- c. To approve the request of Thomas D. Koharchik, Middle/High School Choral Director for approval to attend the Pennsylvania Music Educators Association (PMEA) District 3 Band Festival in Oil City, Pennsylvania, on January 28-29, 2016, at a cost to the District of \$135 for one substitute teacher for one and one-half (1 ½) days.

Motion carried unanimously.

#### Athletics and Activities

It was moved by Mr. Shoaf, and seconded by Mr. Gaiser,

- a. To approve the request of Thomas D. Koharchik, Middle/High School Choral Director, and nine (9) High School students for approval to attend the Pennsylvania Music Educators Association (PMEA) District 3 Chorus Festival in Punxsutawney, Pennsylvania, on February 4-6, 2016, at a cost to the District of \$584, including the cost of one substitute teacher for two (2) days.
- b. To approve the request of Charles M. Shipman, Jr., Middle/High School Band Director, and seven (7) High School students for approval to attend the Pennsylvania Music Educators Association (PMEA) District 3 Band Festival in Oil City, Pennsylvania, on January 28-30, 2016, at a cost to the District of \$490, including the cost of one substitute teacher for two (2) days.

Motion carried unanimously.

#### Finance

Mr. Manzer provided the members with a brief overview of the Financial Reports and Payments lists, noting that the state budget impasse is continuing to complicate the District's financial processes.

Kellie Patterson, of Nutrition, Inc., reviewed the attached Food Service Operating Statement for October with the members and answered the members' questions about adjusted portion sizes for student age and grade level.

It was moved by Mr. Borrelli, and seconded by Mr. Shoaf,

- a. To approve the attached October financial reports.
- b. To approve bills for payment listed on the attachment.

Motion carried unanimously.

It was moved by Ms. Toy-Gaydos, and seconded by Mr. Shoaf,

- c. To approve the attached resolution authorizing the Pennsylvania Department of Education (PDE) to accept the electronic signature of District Superintendent Ian M. Magness in connection with contracts between the District and PDE.

Motion carried unanimously.

#### Other Business

It was moved by Ms. Toy-Gaydos, and seconded by Mr. Shoaf,

- a. To authorize Pennsylvania Soil and Rock to complete the subsurface investigation related to the Baseball/Softball Fields Project - Conceptual Design Option 1A, at a cost of \$13,715.

Motion carried unanimously.

It was moved by Mr. Shoaf, and seconded by Mr. Huth,

- b. To approve the purchase through State Contract of a Kubota UTV to facilitate sidewalk snow removal, at a cost not to exceed \$29,966.46 to be paid out of Capital Projects funds.

Motion carried on a vote of seven (7) to one (1), with Mr. Borrelli voting *No*.

It was moved by Mr. Shoaf, and seconded by Mr. Borrelli,

- c. Snow Removal:
  - i. Contracting Snow Removal:
    - (a) To approve the attached proposal submitted by GLS Lawncare Service, for snow removal services at Buffalo Elementary School during the 2015-2016 school year at the cost set forth in the proposal.

AND

(b) Action on approving the attached proposal submitted by Mailki Mechanical Snow & Ice Management, for snow removal services at South Buffalo Elementary School during the 2015-2016 school year at the cost set forth in the proposal.

Motion carried on a vote of seven (7) to one (1), with Ms. Toy-Gaydos voting *No*.

It was moved by Mr. Borrelli, and seconded by Mr. Shoaf,

- d. To approve the purchase from Modern Piano Company of Wexford, Pennsylvania, of a Yamaha GC1m Grand Piano and ancillary equipment, for the Freeport Area Middle School, at a cost to the District not to exceed \$16,326 to be paid from Middle School Project funds.

Motion carried unanimously.

It was moved by Mr. Shoaf, and seconded by Ms. Toy-Gaydos,

- e. To approve the attached Change Order (No. 11) to the SR 0356 Highway Improvement Project Agreement with A. Folino Construction, Inc. dated March 11, 2015, resulting in an increased cost of \$4,238.09 in the contract sum.
- f. To approve the attached Change Order (No. 12) to the SR 0356 Highway Improvement Project Agreement with A. Folino Construction, Inc. dated March 11, 2015, resulting in an increased cost of \$2,011.35 in the contract sum.

Motion carried unanimously.

It was moved by Mr. Shoaf, and seconded by Mr. Gaiser,

- g. To approve the District's entering into the attached contract with WESTARM Therapy Services, Inc., for services to be provided to District students in accordance with the students' IEPs during the 2015-2016, 2016-2017, and 2017-2018 school years, at an hourly rate for the services provided of \$68 for the 2015-2016 school year and \$70 for the 2016-2017 and 2017-2018 school years.
- h. To accept the donation from Burrell Group, Inc. of \$250 to the District's Athletics Fund.
- i. To accept an Innovative Classroom Grant provided by PPG Industries Foundation in the amount of \$926, to be used for Music Technology equipment for the Freeport Area Middle School.

- j. To accept the donation from Children’s Community Pediatrics Natrona Heights of the scientific laboratory equipment described on the attachment to the District’s Science Department.
- k. To set the organization meeting of the Freeport Area School District Board of School Directors for December 2, 2015, at 7:30 pm at the Freeport Area High School.

Motion carried unanimously.

Next Meetings

Mr. Lucovich announced that the Board would hold a Special Meeting for Athletics matters on Wednesday, November 18, 2015, at 6:30 pm at the District Administration Office. He also announced that the Board would hold its Organization Meeting and its next Committee Meeting on Wednesday, December 2, 2015, at 7:30 pm and its next Regular Meeting on Wednesday, December 9, 2015, at 7:30 pm, at the Freeport Area High School.

Comments from Board Members

Mr. Lucovich thanked Mr. Shoaf for his years of service to the school board and welcomed incoming member Melanie Bollinger to the board.

Comments from Visitors

Darin Hettich, of Buffalo Township, Brian Zeppuhar, of Freeport Borough (Baseball Boosters), Ron DeJidas of Freeport Borough (Freeport Area Softball), Christian Wagner (Freeport Area Softball), of Buffalo Township, John Radvan of Buffalo Township (Freeport Area Softball), and Mike Asti of Buffalo Township (Freeport Area Little League), spoke on behalf of themselves and their various organizations with regard to the field material to be used for the proposed baseball and softball fields project.

Adjournment

There being no further business, it was moved by Dr. Marty, and seconded by Mr. Shoaf, that the meeting be adjourned. Motion carried on a vote of seven (7) to one (1), with Mr. Shoaf voting *No*. The President declared the meeting adjourned at 8:36 p.m.

/s/ Daniel P. Lucovich

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President

/s/ Mary Dobransky

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Secretary