

MINUTES OF THE REGULAR MEETING HELD ON AUGUST 12, 2015

The regular meeting of the Freeport Area School District Board of Directors was called to order by Mr. Daniel P. Lucovich, President, at 7:37 p.m.

Roll call:

Mr. Borrelli	Present
Ms. Davies	Present
Mr. Gaiser	Present
Mr. Huth	Present
Mr. Lucovich	Present
Dr. Marty	Absent
Dr. Prazenica	Present
Mr. Shoaf	Absent
Ms. Toy-Gaydos	Present

Also present was Mr. Wolfe, solicitor.

The Board recited the Pledge of Allegiance to the Flag.

Reports

1. Dennis Russo of Russo Construction Services, Middle School Project Manager, gave the members an update on the status of the Freeport Area Middle School Project, noting that the project was on schedule and that the school would be completed in time for the 2015-2016 school year.
2. It was moved by Mr. Gaiser, and seconded by Ms. Toy-Gaydos, to approve the minutes of the Regular Meeting held on June 10, 2015. Motion carried unanimously.
3. It was moved by Mr. Gaiser, and seconded by Ms. Toy-Gaydos, to approve the minutes of the Regular Meeting held on June 29, 2015. Motion carried unanimously.
4. It was moved by Mr. Borrelli, and seconded by Ms. Davies, to approve the minutes of the Regular Meeting held on July 21, 2015. Motion carried unanimously.
5. Ms. Dobransky reported that the Board met as follows since her last Secretary's report to the Board at the Regular Meeting held on June 10, 2015: The Board met for an informational session regarding Personnel matters on June 18, 2015. The members of the Negotiation Committee of the Board met with representatives from the Freeport Education Association on June 22, 2015 for a

negotiating session. The Board held a Special Meeting for Personnel matters and general business purposes on June 29, 2015. The members of the Negotiation Committee of the Board met with representatives from the Freeport Education Support Personnel Association on June 29, 2015 for a negotiating session. The Board met in Executive Session on July 21, 2015, to discuss personnel, contracts and negotiations, and real estate matters. The members of the Athletics Committee of the Board met on July 28, 2015 for a planning session. The Board met in Executive Session on August 5, 2015 and on August 12, 2015, to discuss personnel, real estate, contracts and negotiations, and confidential student matters.

6. Mr. Robb referred the members to Administration's attached report.
7. Mr. Lucovich reported that the Board was moving forward with a search for a new District Superintendent.
8. Dr. Prazenica reported that ARIN's board would meet later in August.
9. Mr. Lucovich noted that Lenape Vocational Technical School's board would meet on August 20, 2015.
10. Dr. Prazenica reported that he had nothing further to add to Administration's report regarding legislative affairs.
11. Mr. Lucovich referred the members to the Secretary's report for a report on the activities of the Board Committees. Ms. Toy-Gaydos reported that the members of the Athletics Committee met with the new school and student events coordinator during the Committee's meeting on July 28, 2015 and that the members are confident that he will do a good job for the District.
12. Mr. Robb reported that the District's school bus contractors would conduct practice runs over the next two weeks, to ensure that the bus transportation arrangements are in order prior to the first day of school.

Personnel

It was moved by Ms. Toy-Gaydos, and seconded by Mr. Borrelli,

- a. To employ Alyssa D. Bowser as a full time Teacher for the District, effective September 1, 2015, and subject to satisfactory completion of all pre-employment requirements, at a compensation rate contractually set at Step 1 for a full time teacher holding a bachelor's degree.

Motion carried unanimously.

It was moved by Mr. Borrelli, and seconded by Dr. Prazenica,

- b. To employ Frank J. Battaglia as Payroll and Benefits Coordinator at an annual salary of \$45,000, prorated for days worked, effective August 12, 2015, and pending satisfactory completion of all pre-employment requirements.

Motion carried unanimously.

It was moved by Ms. Toy-Gaydos, and seconded by Mr. Gaiser,

- c. To employ James M. Eiler, III, as a full time Custodian, at a probationary hourly wage rate of \$7.80, effective August 12, 2015, pending satisfactory completion of all pre-employment requirements.

Motion carried unanimously.

It was moved by Dr. Prazenica, and seconded by Mr. Borrelli,

- d. To employ Debra L. Jendrejewski as a full time Head Cook, at a contractually set, probationary hourly wage rate, effective August 12, 2015, pending satisfactory completion of all pre-employment requirements.

Motion carried unanimously.

It was moved by Mr. Borrelli, and seconded by Mr. Gaiser,

- e. To accept the resignation of Katelyn A. Schulmeister, full time Teacher, effective August 11, 2015.
- f. To accept the resignation of Donna M. Smith, part-time Food Service Worker, effective July 23, 2015.
- g. To accept the resignation of Patricia Ann McCurdy, part-time Food Service Worker, effective July 30, 2015.
- h. To accept the resignation of Mary Lou Frizza, part-time Food Service Worker, effective August 1, 2015.

Motion carried unanimously.

It was moved by Ms. Davies, and seconded by Ms. Toy-Gaydos,

- i. To approve the attached list of Educational Assistants and Nurse Aides and the Employment Guidelines for Educational Assistants for the 2015-2016 school year.

Motion carried unanimously.

It was moved by Ms. Toy-Gaydos, and seconded by Ms. Davies,

- j. To employ the personnel listed on the attachment as Department Chairs during the 2015 2016 school year according to contracted terms of compensation.

Motion carried on a vote of six (6) to one (1), with Mr. Borrelli voting *No*.

It was moved by Mr. Huth, and seconded by Mr. Borrelli,

- k. To approve a stipend of \$5,000 for Bobbi Jo Abbott, Secretary, to reflect the assignment of additional responsibilities through July 2015.

Motion carried unanimously.

It was moved by Mr. Borrelli, and seconded by Mr. Huth,

- l. To approve the following schedule of compensation rates for substitute teachers during 2015-2016:

During the first forty-four (44) days in the same assignment the substitute teacher will be compensated at the regular-substitute daily rate of \$90.

Upon reaching the forty-fifth (45th) day in the same assignment, the substitute teacher will be compensated at the extended-substitute daily rate of \$130 for the duration of the entire assignment.

Assignments projected to be ninety (90) days or greater will be Board approved prior to the assignment, and the substitute teacher will be compensated as per contracted terms of employment.

- m. To employ the personnel listed on the attachment for the District's athletic programs during the 2015-2016 school year, according to contracted terms of remuneration approved by the Board.
- n. To approve the requests from the various head coaches to approve the volunteer coaches listed on the attachment for the 2015-2016 sports season, at no cost to the District.

Motion carried unanimously.

Curriculum and Technology

It was moved by Dr. Prazenica, and seconded by Mr. Borrelli,

- a. To approve the attached assessment schedule for the 2015-2016 school year.

Motion carried unanimously.

Athletics and Activities

It was moved by Mr. Borrelli, and seconded by Mr. Gaiser,

- a. To approve pay rates for officials and athletic-event game workers for the 2015-2016 school year as listed on the attachment.
- b. To approve the request of Thomas D. Koharchik, Play Advisor - Senior High, for an advance of \$1,000 to cover the initial costs of rentals, royalties, and set construction to begin preparations for the high school play, *While the Lights Were Out*, to be presented November 20-21, 2015, provided no outside musicians, actors, or production personnel be contracted, except according to Board guidelines under the direction of the Superintendent.
- c. To approve the request of Thomas D. Koharchik, Musical Advisor, for an advance of \$4,000.00 to cover the initial costs of rentals, royalties, and set construction to begin preparations for the High School musical, *Thoroughly Modern Millie*, to be presented March 3-6, 2016, provided no outside musicians, actors, or production personnel be contracted, except according to Board guidelines and under the direction of the Superintendent.

Motion carried unanimously.

Dr. Prazenica noted for the members that the pay rates listed on the attachment to Athletics and Activities agenda item a. had not changed from the prior year. He commended the Athletics Committee and the District's Athletics Department for their efforts to keep the Department's expenses down.

Finance

Mr. Manzer provided the members with a brief overview of the Financial Reports and Payments lists.

It was moved by Mr. Huth, and seconded by Ms. Toy-Gaydos,

- a. To approve the attached June and July financial reports.

- b. To approve bills for payment listed on the attachment.
- c. To approve the attached Third Amendment to Credit Agreement, in connection with the District's \$10.6 million bond issued through the Emmaus General Authority.
- d. To approve the attached Third Amendment to Credit Agreement, in connection with the District's \$7.9 million bond issued through the Emmaus General Authority.

Motion carried unanimously.

Policy

It was moved by Mr. Borrelli, and seconded by Mr. Gaiser,

- a. To adopt the attached School District Policies - Section 200 (PUPILS).

Motion carried unanimously.

Other Business

It was moved by Mr. Huth, and seconded by Ms. Davies,

- a. To approve K. Derek Jones and Audrey S. Clawson as Student School Board members for a one-year term during the 2015-2016 school year.

Motion carried on a vote of six (6) to one (1), with Mr. Borrelli voting *No*.

It was moved by Mr. Huth, and seconded by Mr. Gaiser,

- b. To adopt the Free and Reduced Lunch Policy and Guidelines as established by the Department of Education to be included in district policy for the 2015-2016 school year.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Mr. Gaiser,

- c. To approve the purchase of the maintenance equipment listed on the attachment for the Freeport Area Middle School from Pitt Chemical Co., at a cost of \$25,198.05, to be paid from capital projects funds.

Motion carried unanimously.

It was moved by Dr. Prazenica, and seconded by Ms. Toy-Gaydos,

- d. To approve the purchase of a cafeteria mixer from Singer Equipment Company in the amount of \$9,382.72 to be paid from the Freeport Area Middle School Project capital project fund.

Motion carried unanimously.

It was moved by Mr. Borrelli, and seconded by Mr. Gaiser,

- e. To approve the District's entering into the attached agreement with Armstrong-Indiana Drug and Alcohol Commission, Inc. for the provision of services for the Student Assistance Program (SAP) Initiative for the 2015-2016 school year.
- f. To approve the District's entering into the attached letter of agreement with the Armstrong-Indiana Behavioral and Developmental Health Program for the provision of mental health liaison services under the District's Student Assistance Program through the Family Counseling Center during the 2015-2016 school year.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Mr. Gaiser,

- g. To approve Frank J. Borrelli, Frank C. Prazenica, Jr., and Mark A. Shoaf's attendance at the Pennsylvania Association of School Administrators/Pennsylvania School Boards Association (PASA/PSBA) School Leadership Conference scheduled for October 13-16, 2015 in Hershey, Pennsylvania, at a cost to the District of approximately \$3,100, to include registration, lodging, mileage, and meals.

Motion carried unanimously.

It was moved by Ms. Davies, and seconded by Mr. Gaiser,

- h. To appoint Mr. Borrelli and Dr. Prazenica as the Board's Voting Delegate to the Pennsylvania School Boards Association (PSBA) 2015 Delegate Assembly to be held on October 13, 2015.

Motion carried unanimously.

It was moved by Mr. Borrelli, and seconded by Ms. Toy-Gaydos,

- i. To approve attached Change Order No. GC-3 to the Freeport Area Middle School Project General Construction Agreement with Massaro Corporation dated June 5, 2014, at an increased cost in the contract sum of \$90,220.00.

Motion carried unanimously.

It was moved by Ms. Toy-Gaydos, and seconded by Mr. Borrelli,

- j. To approve the attached resolution providing for the reassignment of students and the opening of the newly constructed Freeport Area Middle School.

Motion carried unanimously.

It was moved by Mr. Huth, and seconded by Dr. Prazenica,

- k. To approve the District's entering into the attached Field Lease agreement with the Borough of Freeport for the lease of the Freeport Borough Athletic Field (James E. Swartz Sr. Memorial Field), for a term beginning on August 15, 2015 and ending on June 14, 2016.

Motion carried on a vote of six (6) to one (1), with Mr. Borrelli voting *No*.

Next Meetings

Mr. Lucovich announced that the Board would hold a Special Meeting on Wednesday, August 19, 2015, at 7:30 pm, and its next Committee Meeting on Wednesday, September 2, 2015, at 7:30 pm and its next Regular Meeting on Wednesday, September 9, 2015, at 7:30 pm, at the Freeport Area High School.

Comments from Board Members

Comments from Visitors

Jim Swartz of Freeport Borough asked for clarification of the work and costs related to the Freeport Area Middle School Project General Contractor Change Order listed on the meeting agenda.

Kristen Ziemkiewicz of Sarver inquired about the change in the cost of the PSBA School Leadership Conference as listed on the agenda for the Board's Committee Meeting on August 5, 2015.

Darlene Zubal of Freeport Borough inquired about the disposition of some signage at the Freeport Area Junior High School building, and the schedule for notification of parents regarding the busing schedule.

Darlene Pike of Freeport Borough expressed her concerns about the sale of the Freeport Kindergarten Center and the Freeport Area Junior High School.

Adjournment

There being no further business, it was moved by Mr. Borrelli, and seconded by Ms. Toy-Gaydos, that the meeting be adjourned. Motion carried. The President declared the meeting adjourned at 9:00 p.m.

/s/ Daniel P. Lucovich

President

/s/ Mary Dobransky

Secretary